

PARKING POLICY

Glen Oaks Community College is striving to make parking on our campus safe and hassle-free. The College is actively pursuing both short-term and long-term parking solutions. To park in designated areas you must apply for and receive a Parking Permit. Thank you for your continued cooperation.

1. Please park only in designated spots.
2. One free Parking Hang Tag will be issued to faculty and staff members.

A. Regulations:

1. Faculty, Staff and Permanent Part-Time GOSSE Parking Permit:
Parking Hang Tags must be displayed through the windshield hanging it on the rearview mirror.
2. Part-time Staff Parking Permit:
Issued on a requested basis only. See Human Resources for Parking Permit
3. Temporary Parking Permit:
Temporary parking permits are issued on a case by case basis.

NOTE: Information needed to obtain a parking hang tag is the vehicle license plate number, state of issue, and a photo ID. Parking Hang Tags are issued by the Human Resources Department by submitted an "Employee Parking Permit Registration" request form.

B. Handicapped parking Permits:

1. Glen Oaks Community College recognizes the Handicapped Parking Permits and License Plates issued by any valid state, county or local government agency. A copy of the Handicapped Hang Tag must be submitted to the Human Resources Department to go on record. This is so the designated space for Handicapped parking can be managed and minimized it misuse.
2. Vehicles displaying any valid handicapped parking permit or license plate may park in designated handicapped spaces in any parking lot on campus.

C. Overnight Parking:

1. No person (student, faculty/staff) shall park any vehicle on the Glen Oaks Community College Campus between 12 midnight and 6 a.m. unless the Maintenance Department is notified and permission is granted. There is a specific area used for parking vehicles for overnight trips, sporting events, and conferences.

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D. Warnings will be issued, and towed at owners' expense for one or more of the following reasons: (List is not complete and other reasons may apply)

- Parked in a Handicapped Space
- Invalid, Expired or Missing Parking Permit
- Parked in a No Parking Zone
- Parked in a Fire Lane
- Unauthorized Parking in a Reserved Parking Area
- Blocking Access to Dumpsters or Trash Receptacles
- Blocked entrance to Building or Driveway (a fire department regulation)
- Improperly Parked
- Parking on the grass is strictly prohibited

NOTE:

GOCC has a right to bypass warning tickets and automatically tow vehicle if deemed a safety concern.

Glen Oaks Community College reserves the right to designate and limit other parking spaces on campus for use by specific individuals which may include, but is not limited to, Faculty, Staff and Full-time employees.

Just a reminder: Parking in fire lanes or handicapped spaces are subject to fines from the St. Joseph County Sheriff Department.

E. Fees/Fines:

1. \$10 fee is assessed for a replacement Parking Hang Tag
2. Warning(s) and Tow violations issued by Department of Maintenance, pictures of parking violations kept for 2 year from date of issuance.

NOTE: Revisions to this policy shall be proposed through the Leadership Council

NOTE: Glen Oaks Community College reserves the right to make changes to the parking procedures to better serve the campus and all the attendees.