



Action Project Three-Year Commitment Declaration

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- A. Give a short identifying title (under 10 words) to this Action Project
- B. Describe the goal(s) of this Action Project
- C. Please Identify the single AQIP Criterion which the Action Project will Primarily affect
- D. Please describe your Institution's rationale for addressing this Primary criterion at this time.
- E. List the organizational areas (or institutional departments and divisions) most affected.
- F. List and briefly describe the critical processes most affected.
- G. List the process measures that you plan to track as you work on this Action Project.
- H. List the outcome measures that you plan to track as you work on this Action Project.
- I. Describe your annual stretch targets for this Action Project.
- J. Briefly describe how you plan to keep your institution's attention and energies focused on this Project and its goal(s).
- K. Indicate the degree of openness and sharing with which you are comfortable concerning this Project.
- L. Please explain your reasoning for whichever level of publicity you chose.
- M. Contact Person Information

Select an option from the drop down list below to see how your Action Project will be viewed by the Public or Other AQIP Institutions. This is view is based on the that you have selected in the form below.

* - Please note that by doing this you will be Saving the current Action Project.

1 - Public

View

Institution: Glen Oaks Community College
Date Submitted: 04-08-05 **Contact:** Lucy Zimmerman
Email: lzimmerman@glenoaks.cc.mi.us **Telephone:** 269-467-9945
Status: Draft

A. Give a short identifying title (under 10 words) to this Action Project

Design/Launch a College Council Strategic Planning Model.

B. Describe the goal(s) of this Action Project (in 100 words or fewer).

This project will redesign College planning processes and train personnel to conduct strategic planning and implementation thereof, including Action Projects, within a system-based structure aligned with quality improvement principles. Through the design of a College Council, the College will create links between strategic planning, AQIP, and budgeting (prioritizing) processes so that a clear integration of strategic planning with AQIP is evident. Through the implementation of the new model, the College will

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C. Please Identify the single AQIP Criterion which the Action Project will Primarily affect (select one from the Primary Row), and no more than four other Criteria to which it is strongly related (select no more than four from the Related row):

Primary	8-Planning Continuous Improvement
Change Primary	<input type="radio"/> 1-Helping Students Learn <input type="radio"/> 2-Accomplishing Other Distinctive Objectives <input type="radio"/> 3-Understanding Students' and Other Stakeholders' Needs <input type="radio"/> 4-Valuing People <input type="radio"/> 5-Leading and Communicating <input type="radio"/> 6-Supporting Institutional Operations <input type="radio"/> 7-Measuring Effectiveness <input checked="" type="radio"/> 8-Planning Continuous Improvement <input type="radio"/> 9-Building Collaborative Relationships <input type="radio"/> None
Related	3-Understanding Students' and Other Stakeholders' Needs 5-Leading and Communicating 7-Measuring Effectiveness None
Change Related	<input type="checkbox"/> 1-Helping Students Learn <input type="checkbox"/> 2-Accomplishing Other Distinctive Objectives <input checked="" type="checkbox"/> 3-Understanding Students' and Other Stakeholders' Needs <input type="checkbox"/> 4-Valuing People

develops the capacity to operate as a cross-functional, future-oriented organization.

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	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> 5-Leading and Communicating <input type="checkbox"/> 6-Supporting Institutional Operations <input checked="" type="checkbox"/> 7-Measuring Effectiveness <input type="checkbox"/> 8-Planning Continuous Improvement <input type="checkbox"/> 9-Building Collaborative Relationships
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Identify up to four of the AQIP Principles of High-Performing Organizations that you hope this project will enhance.

Principles	
Change Principles	<input type="checkbox"/> A - A mission and vision that focus on serving students and other stakeholders <input checked="" type="checkbox"/> B - Broad-based faculty, staff, and administrative involvement <input checked="" type="checkbox"/> C - Leaders and leadership systems that support a quality culture <input type="checkbox"/> D - A learning-centered environment <input type="checkbox"/> E - Respect for people and willingness to invest in them <input checked="" type="checkbox"/> F - Collaboration and a shared institutional focus <input type="checkbox"/> G - Agility, flexibility, and responsiveness to changing needs and conditions <input checked="" type="checkbox"/> H - Planning for innovation and improvement <input type="checkbox"/> I - Fact-based information-gathering and thinking to support analysis and decision-making

D. Please describe your Institution's rationale for addressing this *Primary* criterion at this time. Why is this project and its goal(s) one of your "vital few"?

Receipt of the College's Systems Assessment Feedback Report (December 2004) and participation in a second Strategy Forum (January 2005) focused institutional attention on "the need to integrate individual goal setting efforts into a more coordinated whole" and prepared the College to examine ideas related to planning institutional improvement. In response to an internal exploration to determine how best to achieve this integration and improvememnt, the Strategy Forum Team selected this project.

E. List the organizational areas (or institutional departments and divisions) most affected.

With a systems approach to strategic planning, this project will not isolate individual areas but will affect all organizational areas.

F. List and briefly describe the critical processes most affected. [.....]

(1.)Strategic Planning, (2.)Quality Improvement as assessed by the AQIP rubric, and (3.) Budgeting (Prioritizing)

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G. List the process measures that you plan to track as you work on this Action Project. [.....]

(1.)Process Design, (2)Process Improvement, and (3.)Feedback

H. List the outcome measures that you plan to track as you work on this Action Project. [.....]

(1.)Consensus on model, (2.)Defining of roles and functions within the model, (3.) Selection of College Council members, and (4.)Team-building and training in quality principles for College Council members

I. Describe your annual stretch targets for this Action Project. [.....]

Phase	Quantitative and Qualitative Stretch Targets
One	Design of the College Council Strategic Planning Model by May 2005
Two	Selection and training of College Council members by August 2005
Three	Activation of the College Council Strategic Planning Model by September 2005

J. Briefly describe how you plan to keep your institution's attention and energies focused on this Project and its goal (s).

A Strategy Forum Team, 14 representatives from across the College, will meet weekly January through April 2005 to carry out this project. Weekly meetings of the Team, College-wide informational meetings, and College-wide mailings from the President will keep the institution's attention and energies focused on this Project and its goals.

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K. Who should be able to read this Action Project's title and description?

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anyone	Only people from other AQIP Institutions	No one

Who should be able to read this Action Project's general outlines?

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anyone	Only people from other AQIP Institutions	No one

Who should be able to see the measures you will use to chart this Action Project's progress and outcomes?

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anyone	Only people from other AQIP Institutions	No one

Who should be able to see the targets you have set yourself for this Action Project?

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anyone	Only people from other AQIP Institutions	No one

L. Please explain your reasoning for whichever level of publicity you chose.

The rationale for choosing this level of publicity resides within the College's decision to create a full public view of strategic planning participation, process, and results.

M. Contact Person Information

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Middle Initial: A.
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Note: Clicking on Save will save your Action form to be completed at another time. To submit your Action for review you MUST click on the submit button. Clicking on Cancel will exit this screen without performing any changes.