

+Academic Quality Improvement Project Goals Commitment Declaration, 2001-2004

Institution: Glen Oaks Community College Date submitted: _____

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- A. Give a short identifying title (under 10 words) to one goal (or group of closely related goals).
Design and implement systems to measure student learning
- B. Describe (in 100 words or fewer) the intent of this goal.
Glen Oaks Community College will use the principles of continuous quality improvement both to determine academic assessment goals and methods and to create division assessment plans. When components of division plans have been implemented,
1. Students will increase their achievement levels.
 2. Curriculum changes will improve student learning.
 3. Faculty will use assessment results to improve learning.
 4. Students will have an accurate understanding of the standards of college-level courses and programs.
- C. Please identify the single AQIP Criterion to which this goal primarily belongs (check one box in the *Primary* column), and no more than four other Criteria to which it is strongly related (check boxes in the *Related* column):

AQIP Quality Criteria	<i>Primary</i>	<i>Related</i>
1 - Helping Students Learn	X	<input type="checkbox"/>
2 - Accomplishing Other Distinctive Objectives	<input type="checkbox"/>	<input type="checkbox"/>
3 - Understanding Students' and Other Stakeholders' Needs	<input type="checkbox"/>	X
4 - Valuing People	<input type="checkbox"/>	<input type="checkbox"/>
5 - Leading and Communicating	<input type="checkbox"/>	<input type="checkbox"/>
6 - Supporting Institutional Operations	<input type="checkbox"/>	<input type="checkbox"/>
7 - Measuring Effectiveness	<input type="checkbox"/>	X
8 - Planning Continuous Improvement	<input type="checkbox"/>	X
9 - Building Collaborative Relationships	<input type="checkbox"/>	<input type="checkbox"/>

- D. List the organizational areas most affected.
Student Service Instruction Institutional Research
- E. List and briefly describe the critical processes most affected.
Teaching Assessment and Placement
Curriculum Development Recruiting
- F. List the process measures you plan to track.
By surveying Area Chairs, Dean of the College will monitor the divisions' development and implementation of assessment plans.
Area Chairs will submit a copy of the plan to the Dean of the College and will survey faculty regarding implementation.
Student Services will count the number of students assessed and accurately placed based on that assessment.

G. List the outcomes measures you plan to track.

Number of faculty who attend professional development activities related to measuring learning

Distribution of students in courses that correspond appropriately to students' abilities

Course completion rates

Graduation rates

Success rate in developmental writing exit exam

Success rate in certification tests

H. Describe your annual stretch targets for this goal (in both quantitative and qualitative terms):

Year	Quantitative Stretch Target	Qualitative Stretch Target
One 2001 - 02	5 of 7 divisions will determine what learning/skills to assess .	5 of 7 divisions will explore measurement instruments; Implement and begin tracking the occupational programs admissions process
Two 2002 - 03	Remaining 2 divisions will do the work of year 1; Above 5 will select measurement instrument(s).	Business Div. will pilot their assessment plan; Continue tracking the occupational programs admissions process.
Three 2003 - 04	5 of 7 divisions will fully implement assessment and provide feedback; 2 of 7 will select instruments and begin assessment.	Business Div. will evaluate their assessment and start curriculum review and development; Business Div. will mentor other divisions as they begin the assessment process; Continue tracking the occupational programs admissions process

I. Briefly describe how you plan to keep your institution's attention and energies focused on this goal.

The College President and the Dean of the College will maintain attention to this goal through monthly reports to the Board of Trustees and to Team GO, the institutional organization responsible for not only completion of but also personnel involvement in and support of AQIP activities. The Chair of Team Go will electronically pass this information on to all college personnel. Furthermore, the Dean of the College will devote a portion of all Faculty Forums to assessment of learning and to keeping faculty energy focused on this goal. Likewise, Area Chairs will devote a portion of division meetings to those activities. Once assessment is actually underway and results are documented, the College President will publicize information via Town Hall Meetings (institution-wide, informational meetings called approximately monthly by the President), and Area Chairs will publicize information via "What's Happening," (in-house electronic weekly publication). At every opportunity, all personnel, but especially faculty, will celebrate achievement of goals and improvement in student learning

J. Indicate the degree of openness and sharing with which you are comfortable concerning this goal.

AQIP may post information about this goal openly on the AQIP website.

AQIP may share information about the organizational areas and critical processes this goal addresses.

AQIP may share information about the measures we intend to use to monitor our progress on this goal.

AQIP may share information about our specific targets and timetable for this goal.

AQIP may share this goal only with other institutions participating in AQIP, via newsletters or by posting it to a section of the AQIP website to which only institutions participating in AQIP have access.

AQIP may share, among AQIP Participating Institutions only, information about the organizational areas and critical processes this goal addresses.

AQIP may share, among AQIP Participating Institutions only, information about the measures we intend to use to monitor our progress on this goal.

AQIP may share, among AQIP Participating Institutions only, information about our specific targets and timetable for this goal.

- AQIP should keep this goal confidential, and not share any information about it with other educators or institutions.

K. Please explain your reasoning for whichever level of publicity you chose.

Glen Oaks Community College is a public institution whose policies and procedures are exactly that—public. Therefore, it is appropriate to share information about this goal openly. Furthermore, the feedback that we hope to receive on this goal complements the continuous quality improvement process upon which it is modeled. We value that feedback and expect to improve because of it.

L. Please describe your institution's rationale for addressing this criterion (the one you checked as *Primary*) at this time. Why is this goal one of your "vital few"?

Glen Oaks Community College is a teaching/learning institution. An emphasis on student learning flows logically from its Vision, its Mission Statement, and the institutional self-assessment that was completed as part of the AQIP participation requirement. Furthermore, students and stakeholders value achievement. Improving student learning is one measure of achievement, one that is the very core of what is done at the institution. Therefore, it is most appropriate that the goal of designing and implementing systems to measure student learning address this essential criterion—Helping Students Learn.