

Glen Oaks Community College

REQUIREMENTS FOR AN ASSOCIATE OF APPLIED SCIENCE IN BUSINESS DEGREE

Students seeking an Associate of Applied Science in Business degree generally move directly into the workplace upon graduation. This Associates degree is flexible and provides a wide range of classroom experience in the fields of accounting, computers, management, marketing, administrative assistant, medical office assistant, medical transcriptionist, health insurance/coder biller and supervision. Students are encouraged to meet with their counselor to choose classes

Communications (6/7 credit hours)

COM 121	English Composition* OR	3 Credits
COM 111	Business/Technical Communications*	4 Credits
COM 140	General Communications: Speech OR	
COM 150	Public Speaking	3 Credits

Humanities (choose 3-4 credit hours)

ART 220	History of Art I	4 Credits
ART 221	History of Art II	4 Credits
HUA 100	Art Appreciation	4 Credits
HUF 161	Spanish I	4 Credits
HUF 162	Spanish II*	4 Credits
HUF 163	Spanish III*	4 Credits
HUF 261	Spanish IV*	4 Credits
HUH 101	Modern Culture and the Arts	4 Credits
HUL	Literature Classes*	4 Credits
HUM 150	Music Appreciation	4 Credits
HUM 151	Music Appreciation: Jazz & Pop	4 Credits
HUP 210	Ethics*	4 Credits
HUP 230	Philosophy	3 Credits
HUR 231	Comparative Religions	4 Credits
HUR 232	Old Testament	4 Credits
HUR 233	New Testament	4 Credits
SSH 101	Western Civilization I: Ancient World to 1715*	4 Credits
SSH 102	Western Civilization II: European c. 1700 to Present*	4 Credits

Social Science (choose 8 credit hours)

BAE 203	Principles of Economics (Micro)*	4 Credits
BAE 204	Principles of Economics (Macro)*	4 Credits
SSA 201	Introduction to Cultural Anthropology	4 Credits
SSG 110	American Government and Political Science*	4 Credits
SSG 111	State & Local Government	3 Credits
SSH 101	Western Civilization I: Ancient World to 1715*	4 Credits
SSH 102	Western Civilization II: Europe c. 1700 to Present*	4 Credits
SSH 201	U.S. History I: European Colonization to 1877*	4 Credits

Address

62249 Shimmel Rd.
Centreville, MI 49032

Phone

Local: 269-467-9945
Toll Free: 1-888-994-7818

Web

<http://www.glenoaks.edu>

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SSH 202	U.S. History II: Reconstruction to the Present*	4 Credits
SSH 204	History of Michigan	4 Credits
SSP 101	Psychology	4 Credits
SSP 201	Psychology & Personality	3 Credits
SSP 210	Human Growth & Development*	4 Credits
SSP 220	Abnormal Psychology	4 Credits
SSS 121	Modern Social Problems	4 Credits
SSS 220	Marriage & Family*	4 Credits

Mathematics (choose 3-4 credit hours)

BAM 103	Business Math* (2.0 minimum grade point average)*	3 Credits
NSM 104	Intermediate Algebra*	4 Credits
NSM 111	Introductory Trigonometry*	4 Credits
NSM 117	Finite Mathematics*	4 Credits
NSM 151	College Algebra*	4 Credits
NSM 153	College Trigonometry*	4 Credits
NSM 161	Calculus I and Analytic Geometry*	4 Credits
NSM 162	Calculus II and Analytic Geometry*	4 Credits
NSM 261	Calculus III and Analytic Geometry*	4 Credits
NSM 262	Linear Algebra & Differential Equations*	4 Credits

Physical Education Activity (2 required credit hours) 2 Credits

Electives (choose 9/10 credit hours) 9/10 Credits

Business Courses (choose 30 credit hours) 30 Credits

To be granted an Associate of Applied Science in Business Degree the student must complete (1) of the following Business/Computer Certificates:

- Accounting Certificate
- Computer Information Systems Certificate
- Database Programming
- Certificate EMT – Basic EMT – Paramedic
- Health Insurance Coder/Biller – Hospital/Specialties
- Health Insurance Coder/Biller - Technical
- Management/Entrepreneurship Certificate
- Management/Marketing Certificate
- Management/Supervision Certificate
- Medical Assistant Medical Transcriptionist
- Office Administrative Assistant Certificate
- Office Assistant – Medical

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Web Page Design

Total 62 Credits

NOTE: Only COM 073 will be accepted toward elective credit.

Effective: Fall 2008



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