Glen Oaks Community College

Management/Supervision Certificate

This certificate prepares students for entry-level management/supervision positions. This program will introduce the student to the concepts and theories of management and provide practical skills essential for managing employees in the modern workplace.

Required Coursework (minimum 24 credit hours)

BAA 111	Principles of Accounting*	4 Credits
BAM 100	Introduction to Business	3 Credits
BAM 101	College Skills & Portfolio Writing	3 Credits
BAM 103	Business Math* **OR**	3 Credits
NSM 117	Finite Math*	4 Credits
BAM 252	Introduction to Management*	3 Credits
BAC 111	Contemporary Business & Technical Communications*	4 Credits
EDP 101	Introduction to Computers & Software	4 Credits

Electives (6 hours required)

BAM 205	Business Statistics*	3 Credits
BAM 221	Business Law I	3 Credits
BAM 245	E-Commerce*	3 Credits
BAM 251	Organizational Behavior*	3 Credits
BAM 253	Supervision*	3 Credits
BAM 260	Small Business Management*	3 Credits

Minimum Hours Required 30 Credits

*Course has a prerequisite

Effective: Fall 2011

Address
62249 Shimmel Rd.
Centreville, MI 49032

Phone
Local: 269-467-9945
Toll Free: 1-888-994-7818

Web
http://www.glenoaks.edu