



Employee Telephone Number Internal Release Form

Please check one option:

_____ I authorize Glen Oaks Community College to release my provided telephone number(s) internally to other Glen Oaks Community College employees. I understand that by signing this release, I may be contacted as needed during non-business hours for work related matters. I also understand that this number will not be given out by college employees to students and that I may revoke this authorization at any time in writing to the Human Resources office.

Telephone numbers released:

Home: _____

Cell: _____

Other: _____

_____ I do not authorize Glen Oaks Community College to release my telephone number(s)

Employee's printed name: _____

Employee's signature: _____

Date: _____