

Financial Aid Checklist



Have questions?

Call the Financial Aid Office
at 269-294-4260 or email
financialaid@glenoaks.edu

Financial Aid Application Process

- First-time applicants: Request a Personal Identification Number (PIN) at www.pin.ed.gov. Parents will also need a PIN if their information is required.
- Everyone: File the Free Application for Federal Student Aid (FAFSA) every year. Available after January 1st on the Web at www.fafsa.gov. Apply early; some funds depend on availability and school.
- Everyone: Watch your mail! You will be notified if you have application **requirements** to complete. Please complete these as soon as possible so that there is no delay in the awarding process.

After You Get Your Award Letter

- Everyone: If you are interested in a student loan, fill out the Loan Request Form and turn it in to the Financial Aid Office. To adjust your loan, come into the Financial Aid Office and complete the Loan Adjustment Form.
- First-time borrowers: Complete a **required** Master Promissory Note for your student loans. Go to www.studentloans.gov to complete this process.
- First-time borrowers: Complete the **required** student loan Entrance Counseling at www.studentloans.gov.
- Everyone: Report any other private scholarships and additional financial aid resources to the Financial Aid Office.

Prior to Payment of Your Aid

- Everyone: Continue to review your award and complete any requirements in a **timely manner**. Please come in to the Financial Aid Office with any questions or concerns.
- Everyone: Finalize your enrollment for the semester by the end of the add/drop period. Attend your classes.

After Your Aid Pays

- Everyone: Stay enrolled. Withdrawing from classes could result in the loss of your aid, and may affect your future eligibility for aid. Not attending classes you are enrolled in could also affect your aid, so make sure you are attending.
- Everyone: Complete your courses. You must make Satisfactory Academic Progress toward your degree to maintain eligibility for aid.

Notes: