Glen Oaks Community College
Board of Trustees Meeting Minutes
March 12, 2026 – 8:00 A.M.
Boardroom, Glen Oaks Community College

TRUSTEES PRESENT:
Bruce Gosling, Chairperson
Carol Higgins, Vice-Chairperson
Kimberlee Bontrager, Treasurer
Rod Lopez, Secretary
Elizabeth Datkovic, Trustee

TRUSTEES ABSENT:
P. Joseph "Joe" Haas, Trustee
Richard "Rick" Cordes, Trustee

OTHERS PRESENT:
Dr. Bryan Newton, President
Dr. Adam Cloutier, Vice-President of Academics
Dr. Tracy Labadie, Vice-President of Finance & Administration
Denise DeVries, Executive Director of Communications & Marketing
Andrew Wingard, Foundation Director
Dr. Sara Birch, Associate Dean of Health Sciences
Diane Zinsmaster, Executive Associate to the President
Robert Tomlinson, Three Rivers Commercial-News
Chad Smoker, WBET

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1. CALL MEETING TO ORDER
Chairperson Bruce Gosling, called the meeting to order at 8:00 a.m.

2. APPROVAL of AGENDA
Motion by Higgins, second by Lopez, to approve the Agenda as presented. **Motion carried.**

3. MOMENT of SILENCE
A moment of silence was observed in honor of the surrounding communities impacted by the March 6, 2026, tornadoes. Thoughts were extended to those affected, and attendees were encouraged to consider donating to United Way or other relief organizations assisting with recovery efforts.

4. INTRODUCTION of ATTENDEES
Everyone introduced themselves.

5. APPROVAL of FEBRUARY 12, 2026, BOARD of TRUSTEES MEETING MINUTES

Motion by Higgins, second by Datkovic, to approve the February 12, 2026, minutes as presented. **Motion carried.**

6. TREASURER'S REPORT

Dr. Tracy Labadie, Vice-President of Finance & Administration presented the Treasurer's Report for period ending February 28, 2026. Property tax revenue has normalized following a variance noted in the previous month, as the February payment was received. Tuition revenue is approximately 18% higher than this time last year, due to increased enrollment.

The college is now eight months into the fiscal year, or roughly three-quarters of the fiscal cycle. Payroll, fringe benefits, travel, and professional development expenses are trending as expected for this point in the fiscal year.

Insurance, maintenance and repairs, and materials and supplies are trending slightly higher than expected. Materials and supplies are currently over budget and will continue to be monitored. Other expenses and equipment costs are trending below budget. Maintenance and software expenses appear higher early in the fiscal year because many software subscriptions renew in July, resulting in high upfront costs.

Property Tax Revenue	$3,829,395
State Fund Revenue	$2,174,652
Tuition Revenue	$3,620,419
Fee Revenue	$ 935,889
Interest Income	$ 58,810
Misc. Income	$ 310,580
Student Housing	$ 553,159

The Treasurer's Report will be filed pending audit.

7. AUDIT / FINANCE COMMITTEE UPDATE

Ms. Bontrager stated that the Audit/Finance Committee met on March 10th to review and discuss the tuition, student rate fees, meal plans, and course fees. The committee reviewed a detailed analysis prepared by Dr. Labadie comparing Glen Oaks tuition and fees with those of other community colleges in Michigan over the past five years. The committee supports the recommendation for tuition, student rate fees, meal plans, and course fees that are being proposed.

The committee also discussed working with the Michigan Liquid Asset Fund, which provides investment opportunities for public institutions that comply with state regulations. The committee discussed the cash reserves and recommended maintaining a conservative liquid cash baseline while investing through approved investment options to generate additional returns.

Approximately $3 million will initially be moved from existing bank accounts for investment. Additional funds currently invested in short-term investments may be transferred after the required six-month period.

Committee members noted the college's improved financial position and the opportunity to responsibly invest public funds while continuing to support community banking relationships.

8. STATE / NATIONAL LEGISLATIVE UPDATE

President Newton reported that the state budget process is still underway. At this time, only the Executive Budget has been released. The House and Senate are expected to introduce their budget proposals soon.

College representatives will attend Capital Day in April with other Michigan community colleges to advocate for operating funding and continued support for dual enrollment programs.

9. VISITOR COMMENTS

Professor Michelle McNamara, Faculty Senate President, read a statement on behalf of the Faculty to share concerns about the proposed 2026-2027 academic calendar year modification that is being brought forward today.

10. DISCUSSION ITEMS

None

11. ACTION ITEMS

a) Approve the 2026-27 Tuition Rates, Student Fee Rates, Meal Plans, and Course Fees

Motion by Bontrager, second by Higgins, to approve the 2026-27 Tuition Rates, Student Fee Rates, Meal Plans, and Course Fees as presented.

Proposed 2026-27 Tuition Rates:	
In-District	$143.00
Service Area	$176.00
In-State	$213.00
Out-of-State	$251.00
International	$302.00

Proposed 2026-27 Student Fee Rates:	
Student Activity Fee	$9.00
General Fee	$28.50
Technology Fee	$12.50

Proposed 2026-27 Student Meal Plans:

Housing students are required to purchase a meal plan and may choose from two options:

Plan A – Trad 5 (5 meals/week + $50 dining dollars	$850 per Semester
Plan B – 50 Block (50 meals/semester + $200 dining dollars	$700 per Semester

Course Fees:

The following fees are effective for the 2026–2027 academic year:

Course	Title	2026-27
AGT-101	Hydraulic Theory & Operation	$75.00
AGT-103	Fundamental Of Engines	$100.00
AGT-104	Vehicle/Equipment Electrical/Electronic Fundamentals	$75.00
AGT-109	Heating, Venting & Air Conditioning Systems	$75.00
AGT-112	Seedling & Tillage Equipment	$100.00
AGT-113	Hydraulic Systems	$75.00
AGT-116	Combine Maintenance & Repair	$75.00
AGT-119	Vehicle/Equipment Electrical/Electronic Systems Operation & Diagnostics	$75.00
AGT-122	Precision Farming Systems & Techniques	$75.00
AGT-125	Tractor Drivelines	$75.00
AGT-207	Advanced Hydraulics	$75.00
AGT-213	Diesel Engine Performance - Analysis & Tune-Up	$75.00
AGT-216	Equipment Shop Project	$100.00
AGT-250	Mechanized Irrigation Systems	$75.00
ALH-104	Nurse Aide	$40.00
ALH-106	Medication Aide	$50.00
ALH-112	Emergency Response	$75.00
ALH-238	Medical Assistant Practicum	$225.00
ALH-241	Laboratory Procedures	$65.00
ALH-245	Fund Clinical Office Skills	$65.00
ALH-285	Phlebotomy Tech. Practicum	$75.00
ART-104	Object Drawing	$25.00
ART-105	Drawing Studio	$25.00
ART-107	Two-Dimensional Design	$20.00
ART-108	Three-Dimensional Design	$20.00
ART-115	Introduction To Graphic Design	$35.00
ART-116	Color Theory Graphic Design	$35.00
ART-160	Basic Photography Digital & Darkroom	$35.00
ART-170	Image Manipulation	$35.00
ART-172	Digital Illustration	$35.00
ART-210	Life Drawing	$75.00
ART-231	Sculpture	$50.00
ART-240	Painting	$50.00
ART-242	Watercolor I	$25.00
ART-243	Watercolor II	$25.00
ART-244	Oil Painting I	$50.00
ART-245	Oil Painting II	$50.00
ART-260	Advanced Photography: Commercial & Fine Art	$30.00
ART-274	Typography	$35.00
ART-276	Advertising Design	$35.00
AUTO-100	Introduction To Automotive Technology	$70.00
AUTO-141	Engine Diagnosis & Ignition Systems	$70.00
AUTO-146	Automotive Brake System	$70.00
AUTO-221	Automotive Steering & Suspension	$70.00

AUTO-225	Automotive Electrical Systems	$90.00
AUTO-226	Automotive Heating & Air Conditioning	$90.00
AUTO-245	Automotive Valve Train & Head Rebuilding	$70.00
AUTO-246	Automotive Cylinder Block Rebuilding	$100.00
AUTO-250	Introduction To Automotive Transmission	$70.00
BIO-101	Human Biology	$50.00
BIO-120	Biology	$60.00
BIO-121	General Biology I	$60.00
BIO-122	General Biology II	$60.00
BIO-210	Anatomy & Physiology I	$50.00
BIO-211	Anatomy & Physiology II	$50.00
BIO-230	Microbiology	$60.00
CADD-215	Basic AutoCAD	$65.00
CADD-216	Adv AutoCAD	$65.00
CADD-217	Computer Aid Modeling-Inventor	$65.00
CADD-218	Computer Aid Modeling-SolidWorks	$65.00
CADD-219	Adv Cad 3d Modeling	$65.00
CADD-220	Architech Drawing	$65.00
CHEM-133	General Chemistry I	$85.00
CHEM-134	General Chemistry II	$85.00
CHEM-210	Organic Chemistry I	$135.00
CHEM-211	Organic Chemistry II	$135.00
CHEM-250	Quantitative Analysis	$100.00
CIS-101	Introduction To Computers & Software	$40.00
CIS-112	Cisco I	$40.00
CIS-113	Cisco II	$40.00
CIS-114	Cisco III	$40.00
CIS-121	Computer Science I	$40.00
CIS-122	Computer Science II	$40.00
CIS-132	Programming In Java	$40.00
CIS-151	Ethical Hacking I	$40.00
CIS-152	Ethical Hacking II	$40.00
CIS-161	Cybersecurity Operations	$40.00
CIS-165	Hybrid Server Core	$40.00
CIS-172	Linux Operating Systems	$40.00
CIS-200	Config Windows Desktops	$40.00
CIS-220	Computer Technician Essentials	$40.00
CIS-221	Data Structures	$40.00
CIS-224	Computer Repair Essentials	$40.00
CIS-240	Introduction To Networking	$40.00
CIS-245	Network Security	$40.00
CIS-248	Information Technology Systems Capstone	$40.00
CIS-265	Hybrid Server Advance	$40.00
CIS-270	PC Operating Systems	$40.00

WELD-120	Brazing And Soldering	$60.00
WELD-125	Shielded Metal Arc Welding	$75.00
WELD-130	Advanced Arc Welding	$125.00
WELD-135	Welding Metallurgy	$50.00
WELD-140	Gas Metal Arc Welding	$100.00
WELD-145	Gas Tungsten Arc Welding	$110.00
WELD-150	Pipe Welding	$90.00
WELD-155	Special Application	$60.00
WELD-190	Welding for the Skilled Trades	$60.00
CIS-271	Information Technology Systems Internship	$40.00
CIS-272	Linux Operating System Admin	$40.00
CIS-273	Cyber Defense	$40.00
ELEC-116	Residential Technology	$20.00
ELEC-117	Industrial/Commercial Wiring	$50.00
ELEC-120	Electric Motor Control	$20.00
ELEC-122	Intro To Motors/Transformers	$30.00
GEOL-145	Physical Geology	$40.00
MACH-105	Machining Fundamentals	$125.00
MACH-115	Precision Measurement/Blueprint Reading	$90.00
MACH-135	Lathe Turning	$75.00
MACH-145	Vertical/Horizontal Milling	$125.00
MACH-150	Surface Grinding	$125.00
MACH-165	CNC Programming and Machining	$125.00
MACH-170	Machine Tool Projects	$125.00
MACH-175	Mastercam	$100.00
MATH-105	Math For Elementary Teachers	$15.00
NUR-101	Fundamentals Of Nursing	$280.00
NUR-109	Pharmacology I	$50.00
NUR-111	Medical-Surgical Nursing I	$270.00
NUR-204	Nursing Role Transition	$313.00
NUR-211	Medical-Surgical Nursing II	$150.00
NUR-221	Medical-Surgical Nursing III	$150.00
PHED-105	Fitness/Wellness Lab	$25.00
PHED-106	Wellness & Lifestyle	$25.00
PHED-107	Fitness/Wellness Lab	$25.00
PHYS-251	Physics I	$60.00
PHYS-253	Physics II	$60.00
WELD-110	Oxyacetylene Welding	$50.00
WELD-115	Cutting Processes	$50.00

ROLL CALL VOTE:

VOTING AYE: **Lopez, Datkovic, Bontrager, Higgins, and Gosling**

VOTING NAY: **None**

ABSENT: **Haas and Cordes**

MOTION: **Carried**

b) Approve revised Policy 322 Grading System
Motion by Higgins, second by Lopez, to approve the revised Policy 322 Grading System as presented. **Motion carried.**

c) Approve to remove Policy 319 Withdrawal
Motion by Bontrager, second by Lopez, to approve the removal of Policy 319 Withdrawal as presented. **Motion carried.**

d) Approve to remove Policy 323 Incomplete and In-Progress Coursework
Motion by Higgins, second by Bontrager, to approve the removal of Policy 323 Incomplete and In-Progress Coursework as presented. **Motion carried.**

e) Approve to remove Policy 326 Audit of Course
Motion by Bontrager, second by Datkovic, to approve the removal of Policy 326 Audit of Course as presented. **Motion carried.**

f) Approve revised Policy 321 Attendance
Motion by Datkovic, second by Lopez, to approve Policy 321 Attendance as presented. **Motion carried.**

g) Approve the modified 2026-27 and 2027-28 academic calendars and 2028-29 academic calendar
Motion by Bontrager, second by Datkovic, to approve the modified 2026-27 and 2027-28 academic calendars and 2028-29 academic calendar as presented. **Motion carried.**

12. <u>Administrative Reports</u>

a) Vice President of Academics – Dr. Adam Cloutier

Dr. Cloutier shared updates on upcoming art exhibitions, ADA accessibility compliance work, and community engagement activities. Faculty and IT teams are working to ensure digital and instructional materials meet updated federal accessibility standards.

The college also hosted a recent Health Fair and will host a College Fair on March 19. He stated we will have a Perkins compliance visit this Fall.

He gave kudos to Jonathan Molvik, GOCC Art Instructor, for coordinating and overseeing the art exhibits that will highlight GOCC students' work.

b) Vice President of Student Services – Tonya Howden
Ms. Howden is out of the office attending a conference.

c) Vice President of Finance & Administration – Dr. Tracy Labadie

Dr. Labadie reported that the college has been accepted into the FCC Rural Healthcare Program, which may reimburse up to 60% of the college's internet and networking costs. (approximately $15,000). She stated that after we participate in the program for two years, we could then possibly qualify for internet and network equipment upgrades.

Facilities master planning has begun in partnership with consultants from GMB, with workshops scheduled for April. Construction updates were provided regarding the gym floor repair work, Nora Hagen Theatre occupancy inspection, and the fitness center renovation timeline. We will hold an official ribbon-cutting ceremony on May 14th after the Board of Trustees meeting.

SIG and Ellucian will be here to give a presentation at the Town Hall Meeting on March 18th.

d) Executive Director of Human Resources – Jamie Yesh

Ms. Yesh is out of the office attending a conference.

e) Executive Director of Communications & Marketing – Denise DeVries

Ms. DeVries provided an update on the college website redesign and ADA compliance efforts for digital content. She also highlighted upcoming community engagement initiatives, including the Day of Service on March 25.

President Newton shared that Ms. DeVries was recognized for receiving national marketing awards from the National Council for Marketing & Public Relations.

f) Foundation Director – Andrew Wingard

Mr. Wingard reported that his listening tour with faculty and staff is ongoing as he develops a comprehensive foundation development plan. He reiterated that the Foundation and the College continue to work in partnership and collaboration to help advance the College and our students. The upcoming annual report will focus more on community impact and transparency.

g) President Newton

President Newton provided updates on community response following recent tornadoes and noted that the college offered its gymnasium as an emergency shelter.

The college was selected to participate in the Aspen Presidents and Trustees Collaborative, a statewide initiative focused on improving student success outcomes.

Several upcoming board events include the April facilities planning workshop, the May 14th ribbon-cutting for the South Campus renovation, the June Work Session and Presidential Evaluation, and a Board Retreat in August.

13. <u>Adjournment</u>

Motion by Higgins, second by Datkovic to adjourn. Chairperson Bruce Gosling adjourned the meeting at 9:45 a.m.

Next Board Meeting: **April 9, 2026**

Bruce Gosling *Diane Zinsmaster*

Chairperson Board of Trustees Recording Secretary for Board of Trustees

Following the meeting, the Board of Trustees took a tour of the south side renovation project area led by Greg Dedes and Matt Hiemstra of Frederick Construction.