Glen Oaks Community College
Board of Trustees Meeting Minutes
May 14, 2026 – 8:00 A.M.
Boardroom, Glen Oaks Community College

TRUSTEES PRESENT:
Bruce Gosling, Chairperson
Carol Higgins, Vice-Chairperson
Kim Bontrager, Treasurer
Rod Lopez, Secretary
Elizabeth Datkovic, Trustee
P. Joseph "Joe" Haas, Trustee

TRUSTEES ABSENT:
Rick Cordes, Trustee

OTHERS PRESENT:
Dr. Bryan Newton, President
Dr. Adam Cloutier, Vice-President of Academics
Dr. Tracy Labadie, Vice-President of Finance & Administration
Tonya Howden, Vice-President of Student Services
Jamie Yesh, Executive Director of Human Resources
Andrew Wingard, Foundation Director
Denise DeVries, Executive Director of Communications & Marketing
Brandy Johnson, Michigan Community College Association
Sarah Henry, PTK Advisor
Ben Fries, PTK Advisor
Sara Cropsey, PTK student member
Troy Cole, PTK student member
Asher Saltzman, PTK student member
Elieana Cloutier, PTK student member
Diane Zinsmaster, Executive Associate to the President
Robert Tomlinson, Three Rivers Commercial-News

CALL PUBLIC HEARING on 2026-27 BUDGET and TAX LEVY TO ORDER
Chairperson Bruce Gosling called the Public Hearing to order at 8:00 a.m.

Secretary Rod Lopez provided a report on the publication of the Notice of Hearing:
Section 16 of the Uniform Budgeting and Accounting Act, amended by Public Acts 40, 41, and 42 of 1995, requires the College to hold a public hearing on its proposed 2026- 2027 budget prior to its final adoption.

In accordance with the statutes, notice of this public hearing was published in the Sturgis Journal on May 7, 2026, newspaper of general circulation within the community college district and copies of the proposed budget were made available at the Office of the President for inspection by the public.
Copies of the proposed budget are available for any persons present at this public hearing who desires to have a copy.
The Property Tax Millage Rate proposed to be levied is a subject of this hearing.
Chairperson Gosling called on Treasurer, Kim Bontrager and Dr. Tracy Labadie, VP of Finance and Administration, to present the budget and property tax millage rate.

REVENUE		EXPENSES	
Tuition & Fees	5,261,295	Salaries & Benefits	12,447,738
State Appropriations	4,078,200	Mnt. & Software	3,135,386
Property Taxes	8,099,467	Materials/Supplies	297,271
Other Sources	1,114,300	Utilities & Insurance	511,775
Student Housing	548,451	Travel, Promo, etc.	1,243,871
		Scholarships	316,052
		Small Equipment	83,350
		Transfer to Plant Fund	324,264
		Debt Service	742,006
TOTAL REVENUE	19,101,713	TOTAL EXPENSES	19,101,713

Total Revenue and Total Expenses are $19,101,713, which reflects a balanced budget.
The tax levy rate to be levied is 2.6694 mills.
Chairperson Gosling asked for any questions or comments related to the budget or the property tax levy.
Hearing none, the Public Hearing was closed at 8:03 a.m.

1. CALL REGULAR MEETING TO ORDER

Chairperson Bruce Gosling called the regular meeting to order at 8:03 a.m.

2. APPROVAL OF AGENDA

Motion by Higgins, second by Datkovic, to approve the Agenda as presented. Motion carried.

3. MOMENT OF SILENCE

A moment of silence was observed in honor and celebration of yet another graduation to celebrate our students successes.

4. INTRODUCTION OF ATTENDEES / SPECIAL RECOGNITIONS

Everyone introduced themselves.

Phi Theta Kappa advisors Sarah Henry and Ben Fries introduced PTK student officers and shared highlights from the chapter's recent accomplishments.

5. APPROVAL OF APRIL 9, 2026, BOARD of TRUSTEES MEETING MINUTES

Motion by Bontrager, second by Lopez, to approve the April 9, 2026, Board of Trustees Meeting Minutes as presented. Motion carried.

6. TREASURER'S REPORT

Dr. Tracy Labadie presented the unaudited Treasurer's Report for the period ending April 30, 2026

Property Tax Revenue	$7,143,263
State Fund Revenue	$2,832,135
Tuition Revenue	$3,455,725
Fee Revenue	$ 927,423
Interest Income	$ 88,774
Misc. Income	$ 378,406
Student Housing	$ 553,484

The Treasurer's Report will be filed pending audit.

7. AUDIT / FINANCE COMMITTEE UPDATE

Ms. Bontrager stated that the committee met on May 1 to review the operational budget for Fiscal Year 2026-2027. The proposed budget is balanced with total projected revenues and expenditures of approximately $19.1 million. The college implemented a zero-based budgeting approach, resulting in a comprehensive and thorough budget. We also reviewed the operating expenses in expanded detail to understand the composition of expenses. Overall, the proposed budget reflects a balanced and strategic approach focused on operational sustainability and in alignment with the college's strategic plan and priorities. The committee supports this budget and recommends that the board approve the budget as presented.

8. MICHIGAN COMMUNITY COLLEGE ASSOCIATION UPDATE

Brandy Johnson provided a legislative and advocacy update regarding state funding and community college priorities. She shared the MCCA's six-point legislative agenda which includes:

- Increasing community college operational funding by 4%
- Codifying the Michigan Achievement Scholarship
- Expanding Michigan Reconnect eligibility to age 21
- Increased dual enrollment support funding
- Capital Outlay parity with universities
- Continued investment in infrastructure, technology, maintenance, and safety

Ms. Johnson reviewed the current state budget process and legislative proposals from the Governor, House, and Senate. She also discussed federal workforce Pell Grant expansion opportunities and ongoing statewide student success initiatives.

President Newton and the Board thanked Ms. Johnson for her advocacy efforts and continued support of Michigan community colleges.

9. STATE / NATIONAL LEGISLATIVE UPDATE

It was given by Brandy Johnson above.

10. VISITOR COMMENTS

None

11. DISCUSSION ITEMS

None

12. ACTION ITEMS

a. Approve Budget for 2026-27
Motion by Bontrager, second by Higgins to approve the Fiscal Year Budget for 2026-27 as presented.
ROLL CALL VOTE
VOTING AYE: Datkovic, Haas, Lopez, Bontrager, Higgins, and Gosling
VOTING NAYE: None
ABSENT: Cordes
Motion: Carried

b. Approve Tax Levy for 2026-27
Motion by Haas, second by Bontrager to approve the 2026-27 Tax Levy Resolution as presented.
ROLL CALL VOTE:
VOTING AYE: Datkovic, Higgins, Lopez, Bontrager, Haas, and Gosling
VOTING NAYE: None
ABSENT: Cordes
Motion: Carried

c. Approve Medical Coding and Billing Specialist certificate changes
Motion by Higgins, second by Datkovic to approve the changes to the Medical Coding and Billing Specialist certificate as presented. Motion carried.

d. Approve Technology AAS changes
Motion by Datkovic, second by Higgins to approve the proposed renaming and revisions to the Occupational Studies Associate of Applied Science degree as presented. Motion carried.

e. Approve Update to Policy 306: Credit for Prior Learning (and reclassify Policies 306A, 306B, and 306C as procedures supporting the implementation of Policy 306).

Motion by Haas, second by Lopez to approve Policy 306: Credit for Prior Learning as presented, and to reclassify Policies 306A, 306B, and 306C as procedures supporting the implementation of Policy 306. Motion carried.

13. ADMINISTRATIVE REPORTS

a) Vice President of Academics – Dr. Adam Cloutier

Dr. Cloutier shared several academic updates including:

- Expansion of competency-based education initiatives
- Collaboration with Jackson College for faculty training
- Continued implementation of the BSN partnership with Baker College
- Largest graduating class in institutional history
- Development of the Radiologic Technology program
- Upcoming launch of the CDL training program
- Strong enrollment in motorcycle safety training
- Progress on catalog revisions and curriculum modernization

Dr. Cloutier also recognized faculty and staff accomplishments and highlighted ongoing workforce and apprenticeship initiatives.

b. Vice President of Student Services – Tonya Howden

Ms. Howden reported strong summer and fall enrollment trends. Summer enrollment headcount increased approximately 12% with credit hours up 29% compared to the previous year.

Fall enrollment currently reflects significant increases in headcount, credit hours, and FTEs.
Fall headcount 602, which is 45% increase at this time compared to last year.
Credit hours are 5,487, which is a 75% increase compared to last year.
FTE's 366 which is a 75% increase compared to last year.
Ms. Howden attributed the positive trends to improved collaboration with athletics, housing, direct admissions efforts, and high school outreach.
Additional updates included:

- Continued strategic enrollment management planning
- Progress in filling open student services positions
- Success of athletics and summer camp programming
- Receipt of a $50,000 Building Bridges to Engage Adult Students grant funded by the Lumina Foundation and administered through MCCA which will help us to modernize campus wayfinding

Ms. Howden also congratulated the softball team and coaching staff on their successful season, including Coach Eric Lewis, being named Western Conference Coach of the Year.

c. Vice President of Finance & Administration – Dr. Tracy Labadie

Dr. Labadie provided updates regarding:

- The ongoing Instructure/CANVAS cybersecurity incident investigation
- Coordination with legal counsel and cybersecurity authorities

- Progress on the SaaS migration project
- Facilities master planning and campus space utilization studies
- Recent public input sessions regarding conceptual campus facility improvements
- IPEDS reporting and institutional comparison data

d. Executive Director of Human Resources – Jamie Yesh
Jamie Yesh provided updates on personnel activity including:

- Hiring of the Director of the Radiologic Technology Program
- Advancement of custodial and campus safety staffing efforts
- Searches for full-time faculty positions in sociology and nursing
- Recruitment activities for additional administrative and student services positions
- Transition planning related to upcoming retirements

e. Executive Director of Communications & Marketing – Denise DeVries
As Denise had stepped out of the meeting to prepare for the ribbon-cutting, President Newton shared that the new website is up and running. We will continue to make updates as needed.

f. Foundation Director – Andrew Wingard
No report as he had to leave to attend another meeting.

g. President Newton
Dr. Newton reported on:

- Reorganization and revitalization of the College Council shared governance structure
- Submission of a legislatively directed spending request supporting the Radiologic Technology Program
- Ongoing legal proceedings regarding the TRIO grant renewal process
- Positive momentum across campus operations, strategic planning, and enrollment efforts

Dr. Newton thanked faculty, staff, trustees, and community partners for their continued support and participation.

14. ADJOURNMENT

Motion by Higgins, second by Datkovic, to adjourn the meeting. Chairperson Gosling adjourned the meeting at 10:01 a.m.

Next Board Meeting: June 11. 2026

Bruce Gosling *Diane Zinsmaster*

Chairperson, Board of Trustees Recording Secretary