Glen Oaks Community College
Board of Trustees Meeting Minutes
September 10, 2026 – 8:00 A.M.
Boardroom, Glen Oaks Community College

TRUSTEES PRESENT:
Bruce Gosling, Chairperson
Carol Higgins, Vice Chairperson
Kim Bontrager, Treasurer
Rod Lopez, Secretary
P. Joseph "Joe" Haas, Trustee
Richard "Rick" Cordes, Trustee – arrived at 8:25 a.m.

TRUSTEES ABSENT:
Elizabeth Datkovic, Trustee

OTHERS PRESENT:
Dr. Bryan Newton, President
Dr. Adam Cloutier, Vice President of Academics
Tonya Howden, Vice President of Student Services
Dr. Tracy Labadie, Vice President of Finance & Administration
Jamie Yesh, Executive Director of Human Resources
Denise DeVries, Executive Director of Communications & Marketing
Andrew Wingard, Executive Director of GOCC Foundation
Dr. Sara Birch, Dean of Health & Natural Sciences
Ben Fries, Dean of Career & Applied Sciences
Christina Steele, Director of Allied Health
Lori Burleigh, Radiologic Technology Program Director
Chad Smoker, WBET
Robert Tomlinson, Three Rivers Commercial-News
Diane Zinsmaster, Executive Associate to President

1. CALL MEETING TO ORDER

Chairperson Bruce Gosling called the meeting to order at 8:00 a.m.

2. MOMENT OF SILENCE

A moment of silence was observed in honor and remembrance of GOCC employee, Brett Zimmerman.

3. APPROVAL OF AGENDA

Motion by Higgins, second by Lopez to approve the agenda as presented. Motion carried.

4. APPROVAL of AUGUST 20, 2026, BOARD OF TRUSTEES MEETING MINUTES

Motion by Haas, second by Lopez, to approve August 20, 2026, Board of Trustees Meeting Minutes as presented. Motion carried.

5. INTRODUCTION of ATTENDEES

Everyone introduced themselves.

6. VISITOR COMMENTS

None

7. FOCUS TOPIC:

None

8. PRESIDENT'S REPORT

Dr. Newton began his report by acknowledging the recent loss of a Glen Oaks employee; Brett Zimmerman, who had joined the College in mid-July and also served as an adjunct instructor. He expressed condolences to the employee's family, friends, colleagues, and students and thanked the campus community, leadership team, and Board members for their support. The College held a campus gathering to provide employees with an opportunity to come together, share memories, and support one another. Arrangements have also been made to ensure continuity for the course the employee had been teaching.

Dr. Newton reported that a lightning strike near the residence halls over the weekend caused significant damage to several systems, including Wi-Fi, security cameras, parking lot lighting, electronic key-fob access, an emergency phone, and other equipment. Wi-Fi service was restored promptly, and students remained able to secure their individual residence hall rooms. The College is working with its insurance provider, IT specialists, and other contractors to assess the full extent of the damage and determine necessary repairs. Dr. Newton thanked IT, Facilities, and other employees for their quick response.

President Newton asked Tonya Howden, Vice President of Student Services to give an enrollment update. Ms. Howden stated that Fall enrollment continues to show positive growth. Headcount was approximately 8% higher and credit enrollment approximately

11% higher than the comparable point last year. Full-time student enrollment showed particularly strong growth, increasing approximately 24%.

Headcount	1,213 (increase of 8%)
Credit Hours	10,427 (increase of 11%)

Dr. Newton noted that Glen Oaks is experiencing one of the stronger enrollment increases among Michigan community colleges reporting thus far. Final enrollment information will provide a more complete picture, including additional analysis of student residency. The College is also reviewing the way residence hall students are categorized for billing and reporting purposes to ensure final enrollment data accurately reflects students' home residency.

Dr. Newton and Vice President Howden highlighted the positive start to the fall semester and increased student engagement on campus. Student Services has developed an extensive schedule of activities designed to encourage student participation and create a vibrant collegiate atmosphere. Activities have included workshops, an ice cream social, campus events, recreational activities, and other engagement opportunities. Meal-plan availability and expanded café activity have also contributed to increased student presence and interaction on campus.

The College will hold a September 11 remembrance ceremony at the campus flagpole outside the main front entrance doors, with participation from community members and first responders. Refreshments will follow the ceremony, providing an opportunity for attendees to visit with and thank local first responders.

The facilities master-planning process is nearing completion. Consultants are expected to return to campus next month to present information regarding the master plan and the process used to develop it. The completed plan will help guide the College's future capital priorities. A capital outlay request will be brought to the Board in October for approval prior to the State's October 30 deadline.

Dr. Newton asked Executive Director of Human Resources Jamie Yesh to provide a staffing update. The College continues to actively recruit and fill a number of positions. Contracted staffing assistance has also provided strong candidates in several areas, including the Business Office and Information Technology. Recruitment remains underway for additional full-time and part-time positions.

Foundation activity has had a strong start to the year. Foundation Director Andrew Wingard reported approximately $70,000 in gifts received during July and August and discussed growing donor interest resulting from the College's increased visibility, positive momentum, and community engagement. The Foundation is developing a Leadership Giving Society to further engage individuals who provide significant financial support to the College. An inaugural event is planned for September 30 for donors contributing $1,000 or more. The initiative is intended to deepen donor engagement, provide participants with a high-level understanding of college activities and priorities, and develop informed ambassadors who can share the Glen Oaks story throughout their communities. Information

regarding the Leadership Giving Society was shared with the Board in advance of its public announcement.

Dr. Newton also announced that Glen Oaks was selected to receive a complimentary day of Board consultation through the Association of Community College Trustees (ACCT). The consultation must be used by June 30, 2027. Administration will work with Board members to identify an appropriate date and determine the topic or topics that would provide the greatest benefit to the Board and College.

In his legislative update, Dr. Newton indicated that legislative activity is currently limited. He did, however, discuss proposed federal regulations related to discretionary grant funding that could provide the federal government with broader authority to terminate grants. Because such changes could affect programs supported by federal funding, including Perkins and TRIO, the community college sector is opposing the proposed changes. Dr. Newton indicated that the College would submit comments during the applicable federal regulatory comment period expressing its concerns.

9. TREASURER'S REPORT

Dr. Tracy Labadie presented the Treasurer's Report and reviewed August Treasurer's Report for period ending August 31, 2026. She stated that we are off to a positive start for the 2026-27 year. Tuition Revenue is up approximately $336,000 and Fee Revenue is up approximately $189,000 and that is due to the increased enrollment as well as the slight increase that we did. The software renewals typically all happen at the start of the academic year, hence why that line item appears largely already spent.

Property Tax Revenue	$ 88,505
State Fund Revenue	$ 45,765
Tuition Revenue	$2,276,258
Fee Revenue	$ 677,908
Interest Income	$ 10,617
Misc. Income	$ 200,851
Student Housing	$ 353,741

The Treasurer's Report will be filed pending audit.

10. AUDIT / FINANCE COMMITTEE UPDATE

Ms. Bontrager stated that the committee has not met since the last meeting but will be scheduling a meeting before the October Board of Trustees Meeting. Dr. Labadie stated that the auditors will be on campus next week to finish the field work.

11. ACTION ITEMS

a) Approve 2026 GOCC Local Strategic Value Resolution
Motion by Cordes, second by Lopez, to approve the 2026 Local Strategic Value Resolution for submission to the State and certify that Glen Oaks Community College meets the best practice standards required for State appropriations pursuant to Section 230(2) of the State School Aid Act (MCL 388.1830).

ROLL CALL VOTE:
VOTING AYE: **Bontrager, Haas, Higgins, Lopez, Cordes and Gosling**
VOTING NAYE: **None**
ABSENT: **Datkovic**
MOTION: **Carried**

b) Approve Radiologic Technology Program & Curriculum
Motion by Higgins, second by Lopez to approve the new Radiologic Technology, AAS program as presented. Motion carried.

12. DISCUSSION

Dr. Cloutier shared a brief update on the introductory meeting between GOCC and Clark Logic. They are very intrigued by the depth of GOCC offerings (CDL-A, etc.)

13. CLOSED SESSION

None

14. ADJOURNMENT

Motion by Haas, second by Lopez to adjourn. Chairperson Gosling adjourned the meeting at 8:56 a.m.

Next Board Meeting: October 8, 2026

Bruce Gosling — Chairperson, Board of Trustees

Diane Zinsmaster — Recording Secretary