

Glen Oaks Community College

Transfer Report Authorization for International Student

Instructions for International Student Applicant transferring from another US institution:

1. Complete Part I of the Transfer Report Authorization form.
2. Submit this form to current/previous Designated School Official (DSO).
Current/previous institution will complete Part II of the Transfer Report Authorization form.
3. Provide a copy of both sides of your I-20 form from all previous institutions to the International Student Advisor at Glen Oaks.
4. Contact all current/previous institutions and request that an official transcript be mailed directly to Glen Oaks.
5. Submit an original or certified true copy of post-secondary transcripts if you wish to receive credit for classes already taken in your home country. All transcripts must bear the official seal of the school. English translations are required if you earned your credit(s) in a country where English is not the official language.

PART I

Student full name: _____

Student address: _____

Country of Birth: _____

Country of Citizenship: _____

Date of Birth: _____

Field of Study: _____

Degree Program sought at Glen Oaks: _____

Semester admitted to Glen Oaks: (Circle one)

Fall Winter Spring/Summer Year: _____

Student Statement: I request and authorize my current/previous Designated School Official (DSO) to provide the information in Part II of this form to Glen Oaks Community College.

Student Signature: _____

Date: _____

PART II

This section to be completed by a Designated School Official from the student’s current/previous college/university.

Student’s date of entry into US: _____

Initial date of enrollment to your institution: _____

Program level to which the student was admitted: _____

Present non-immigrant visa classification: _____

Expiration date of student’s I-94: _____

Would the student be permitted to continue or return to your institution? YES NO

If NO, please explain: _____

Is the student currently on Practical Training? YES NO

To your knowledge, does the student had any problems that might impact F-1 status (financial, health, other)? YES NO

If YES, please explain: _____

DSO’s Name (print): _____

Title: _____

DSO’s Signature: _____

Date: _____

Name of College/University: _____

College/University Seal:

Please return completed forms and required documents to the International Student Advisor at
Glen Oaks Community College, 62249 Shimmel Road, Centreville, MI 49032
or via e-mail at international@glenoaks.edu.