

**GLEN OAKS COMMUNITY COLLEGE
2019-2020 DFSCA BI-ANNUAL REVIEW REPORT**

Introduction/Legal Requirements

The Drug-Free Schools and Communities Act (DFSCA), codified as part 86 of EDGAR (34 CFR Part 89) requires institutions of higher education to develop, distribute, and enforce policies concerning the unlawful possession, use, or distribution of illegal drugs and alcohol by students and employees. Creating a program that complies with the regulations of DFSCA requires the institution of higher education to:

1. Prepare a written policy on alcohol and other drugs.
2. Develop a sound method for distribution of the policy to every student and institution of higher education staff member each year.
3. Prepare a biennial review report of the effectiveness of its alcohol and other drug programs and the consistency of policy enforcement.
4. Maintain its biennial review report on file.

The purpose of this report is to review the practices and policies of Glen Oaks Community College from 2019 to 2020 to determine its compliance with DFSCA requirements.

Review Procedures

1. The current Smoking Policy was reviewed.
2. The Drug and Alcohol Abuse Policy was reviewed.
3. The Employee Handbook, including the Drug Free Workplace/Alcohol and Drug Policy was reviewed.
4. The Student Code of Conduct was reviewed.
5. The Glen Oaks Community College Substance Abuse Booklet, entitled: "Substance Abuse: Health Risks, Drug and Alcohol Abuse Policy, Legal Penalties, Treatment Resources" was reviewed.
6. Relevant substance-abuse-related sections of the college Catalog were reviewed.

7. The incidences of drug or alcohol-related student arrests or disciplinary actions on campus were reviewed.
8. The incidences of drug or alcohol-related employee counseling referrals were reviewed.
9. The incidences of drug or alcohol-related student counseling referrals were reviewed.
10. The distribution of the written Drug and Alcohol Abuse Policy to students was investigated.
11. The distribution of the written Drug and Alcohol Abuse Policy to employees was investigated.
12. The availability of appropriate resources on the college website for the 2018-2019 period was reviewed.
13. The availability of appropriate drug and alcohol-related literature for employees and students was investigated.

Findings/Actions Taken

1. Glen Oaks Community College has been a “Smoke Free Campus” since May 1, 2010. Although students are occasionally “caught” smoking on campus, they are confronted and enforcement of the no smoking policy is sufficient.
2. The Drug and Alcohol Abuse/Drug Free Workplace/Alcohol and Drug Policy as revised, was reviewed and is sufficient.
3. The Glen Oaks Community College substance abuse booklet was revised in 2018 and is sufficient.
4. An electronic version of the Glen Oaks Community College substance abuse booklet is e-mailed to every Glen Oaks Community College student every year.
5. All new students attending orientation receive a hard copy of the Glen Oaks Community College substance abuse booklet.
6. An electronic version of the Glen Oaks Community College substance abuse booklet is e-mailed to all Glen Oaks Community College employees every year.
7. A hard copy of the Glen Oaks Community College substance abuse booklet is given to all new Glen Oaks Community College employees.

8. The 2019-2020 college catalog had information on Glen Oaks being a “Smoke Free Campus” and the “Student Code of Conduct.”
9. All new employees receive an Employee Handbook that includes the Drug Free Workplace/Alcohol and Drug Policy.
10. A detailed and lengthy excerpt of the substance abuse policy is available on the college website under “College Policies.”
11. Available literature related to drug and alcohol abuse was reviewed and found to be sufficient.
12. Education on substance abuse is part of several Glen Oaks Community College classes.
13. There was one reported incidence of drug or alcohol-related student arrests, disciplinary actions, or counseling referrals made in the 2019-2020 period.

Recommendation

More effort needs to be made to increase the use of available substance-abuse related resources by Glen Oaks Community College students, faculty, and staff.

Conclusions

Glen Oaks Community College is in compliance with the Drug-Free Schools and Communities Act. Information about substance abuse-related health risks, legal penalties and treatment resources is widely disseminated in both electronic and hard-copy form. In addition, the Glen Oaks Community College Drug and Alcohol Abuse Policy is widely available.

As in previous years, the greatest challenge is to increase the extent to which Glen Oaks Community College students, faculty, and staff take advantage of available resources and services. That will continue to be the focus of our efforts in 2019-2020.

CERTIFICATION

I have reviewed this report, approve of its contents, and intend to act upon its recommendations:

Dr. David Devier, President, Glen Oaks Community College

Date